

## **Private & Semi-private Swimming Policies**

Revised 10/05/2023

- To get on the waitlist for Private Lessons, please first submit answers to our
   <u>Private Lessons Inquiry Form</u>. After you submit answer to the questionnaire, an instructor will contact you when they have availability.
- Private lessons or coaching sessions are scheduled by the instructor and client.
   Mutually agreed upon dates and times should be upheld by both parties.

   Scheduling options are subject to change based on aquatic programming and available pool space.
- **Instructors** should notify clients of the need to change, postpone or cancel lessons at least **24 hours** in advance of a scheduled lesson.
- Clients should notify instructors of the need to change, postpone or cancel lessons at least 24 hours in advance of a scheduled lesson. Clients will be charged for lessons canceled in less than 24 hours or no-shows.
- Clients should arrive at least 15 minutes early to ensure a prompt start to the lesson. Depending on the instructor's schedule, late arrivals are not ensured a full length lesson.
- Upon arriving at the Center, clients should stop first at the Front Desk to handle any payment necessary. Once an instructor has agreed to work with a student amd a lesson plan has been set, payment can also be taken over the phone in advance by calling the Front Desk at 413-528-2810, ext. 10
- Lessons must be purchased before entering the pool. <u>Lessons will not begin until payment has been received.</u>
- Instructors will redeem lessons as they occur.
- Please contact Darren Blaney at <u>d.blaney@berkshiresouth.org</u> and <u>aquatics@berkshiresouth.org</u> with any questions or issues that arise.

Please see our current private and semi-private lesson pricing and package deals here: https://berkshiresouth.org/aquatics-personal-training/